

# Advisory Board Minutes – September 2017

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## SESSION OPEN 01 September 2017

The August 2017 meeting of the Advisory Board is now hereby adjourned. This note hereby convenes the September 2017 meeting of the Advisory Board, along with our new term.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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## Advisory Board Order of Meeting 01 September 2017

(Revises 5 August 2017 Order). Per Special Rules, Section II, the following is the current Advisory Board Order of Business. It will be updated and announced on Board each month. It is flexible and may be adapted to cope with immediate business. Advise Presiding Officer of any items for future business:

- 1] Honor Board-Exec Confidentiality Statements.
- 2] Select Webmaster(s).
- 3] Select AB Secretary.
- 4] Finalize establishing USGenWeb Mailing Lists on Google Groups.
- 5] Determine need for Advisory Board Policies and Procedures Manual.
- 6] Develop Standard Rule defining USGenWeb membership.
- 7] Review inactive Tombstone Project.
- 8] Review of Bylaws for possible Amendments (WorldGenWeb, funding for servers, sponsors for Bylaw amendments, etc.).
- 9] Define search engines for USGW SEO.
- 10] Finalize establishing an additional USGenWeb logo.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**New Term  
2017/2018**

**03 September 2017**

Good morning Everyone:

I want to extend a huge thank you to our two members who are leaving us, and welcome to our two new members, who have now been subscribed to our board list.

Leaving us are Annie Geoghegan and Jo Branch. Both of these great ladies have been on the advisory board and in The USGenWeb Project for a long time and both have made huge contributions to all of the work we do here and they are very much appreciated! I've worked with Annie in a couple of states, and Jo Branch and I worked together years ago on the Election Committee. I knew nothing at the time and Jo was fabulous teaching me the ropes. Not sure I would have made it without her.

So THANK YOU BOTH for the time you have spent on the Advisory Board with us. I'm sure everyone here appreciates your contributions.

I also want to welcome the following two new members:

Trish Elliott-Kashima - SEMA CC Rep  
Adrian Williams - Special Projects Rep

We are very happy to have you join us and please do not hesitate to ask us any questions you may have. We are here to help you, as well as the entire project.

WELCOME!

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Good Morning AB;

Thanks so much for the welcome Denise. I look forward to working with you all.

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region

County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

A warm welcome to Trish and Adrian. Looking forward to the experiences of the year ahead.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Yes, thank you Annie and Jo, we will miss you! Welcome Trish and Adrian, I look forward to working with you both.

Mary Alice Schwanke  
Northwest/Plains Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

## **02 September 2017**

Hi Denise,

Thanks so much for the welcome! I'm looking forward to helping however I can.

Best,  
Adrian Williams  
Special Projects Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

## **03 September 2017**

Awww, Denise..you make me blush with your kind words. I thank the USGenWeb and the wonderful volunteers for the work that has gone into providing free genealogy. See y'all on the web.

Jo Branch  
Special Projects Representative 2016-2017  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Hi, Trish and Adrian and welcome.

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Board-Exec  
Agreement of  
Confidentiality**

**02 September 2017**

The Board-Exec list is a confidential list. All postings to Board-Exec are required to remain confidential. It will be a list that we use for personnel and other sensitive issues.

If you agree that you will honor the confidentiality of Board-Exec, please signify by responding with "Agree." If you do not feel that you can honor the confidentiality of Board-Exec, please signify by responding with "Disagree." Please understand that if you feel you cannot "Agree," you will not be able to participate in Board-Exec discussions and will not be subscribed to that mail list.

Upon receipt of the responses, the new members will then be subscribed and discussions can be resumed.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Agree.

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Agree.

Linda K. Lewis  
Southwest/South Central Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Agree.

Lesley Shockey  
Southeast/Mid-Atlantic Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Agree.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Agree.

Mary Alice Schwanke  
Northwest/Plains Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

agree

Taneya Koonce  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I have responses from 8 of 14 Board Members. Waiting for the remainder to reply. Thank you.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Agree.

Shirley Cullum  
Northwest/Plains Region  
State Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Agree.

Jane Colmenares  
Southwest/South Central Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**03 September 2017**

Agree.

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Agree.

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**04 September 2017**

I agree

Jeff Kemp  
Northeast/North Central Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I agree.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**07 September 2017**

I agree.

Patrice Green  
Representative at Large 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Confidentiality  
Agreement is  
Complete**

**09 September 2017**

As all Advisory Board Members have now responded with Agree as to the Confidentiality Agreement for the Boar-Exec list, I will now subscribe our two new members to the Board-Exec list. Members signifying that they agree to the confidentiality agreement are as follows:

Trish Elliott-Kashima  
Linda K. Lewis  
Les Shockley  
Mike Peterson  
Larry Flesher  
Adrian Williams  
MaryAlice Schwanke  
Taneya Koonce  
Shirley Cullum  
Jane Colmenares  
Mary Ann Lubinsky  
Nancy Janyszeski  
Patrice Green  
Jeff Kemp  
Denise Wells

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**09 September 2017**

Correction to Confidentiality Agreement posting, Les does not have an L in his name.

Please reflect Les Shockey.

Thank you Les and my apologies.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project

**Possible Absence  
of Presiding  
Officer**

**10 September 2017**

Pursuant to the Standing Rules, Article VIII - Designation of Acting Presiding Officer as follows:

"VIII - DESIGNATION OF ACTING PRESIDING OFFICER. (Adopted March 8, 2007)

In the temporary absence of the Presiding Officer/National Coordinator (NC) for a period of less than ninety days the Representative at Large (RAL) will act as the Presiding Officer. In the temporary absence of both the NC and the RAL, either the NC or the RAL will designate another member of the Advisory Board to be the Acting Presiding Officer."

Our RAL, Patrice Green, has had to evacuate due to Hurricane Irma. At the present time, I am still with power, although it went down for about 1 1/2 hours today, and I do suspect at some point again, during this storm, I will be out of power again.

In the event I am without power and/or the ability to respond to emails due to the need to conserve my cell phone charge, I am hereby designating Mike Peterson and MaryAlice Schwanke to act in my stead as the Presiding Officer until power is restored to my location. They will act in tandem and will consult with each other should they have differing opinion on any issue. I trust them to make good decisions and or to handle discussions on the Board-Exec should same become necessary.

I would appreciate all Board members giving them your kind assistance and cooperation in the event I am not able to be reached.

Thank you.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Have a spare bedroom, Denise. We are just far enough north to miss the hurricanes. We get the tornadoes, but we do own two generators.

Take lots of care and don't be foolish or at least let me know where to send the Cajun Navy for you.

Jo Branch



Special Projects Representative 2016-2017  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**The USGenWeb  
Project – Mailing  
List Page**

**15 September 2017**

Would like to find out how the other AB members feel about this. There are times, even if you are registered with a google group, where you want to talk with the administrator of the group. Right now one can't do that unless you are registered with a group. The exception is in those groups where the administrator's name and address are listed in the home page of the group. It would be great if the administrator of the group was listed on this page - <http://usgenweb.org/volunteers/maillinglist.html> - I suggest we insert each administrator's name and email address for each of the Project's mailing lists except for the archived lists. Whatcha think?

Sincerely,  
Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I agree Mike.

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

What would a need be that couldn't just be posted to the list.

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**16 September 2017**

Hi Nancy,

here is a response that Tim saw on the note your wrote on Boardg.

"As a list admin for many lists and in answer to Nancy on the above thread, I've

had subscribers contact me saying something along the lines of I'd like to send messages under another address, which being an administrative task did not need to be posted to the list. While Rootsweb lists do have an admin address where subscribers can send email to the administrator without knowing perhaps who the administrator is, it seems Google lists do not have this type setup? Tim"

Others might be; how do I change my address, I send an email to group and it doesn't come back to me, I send an email to group but it bounces back saying I'm not subscribed, I don't want to be on this list but unsubscribe is not working, etc. There are probably more.

Sincerely,

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Thank you.

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**19 September 2017**

I'm not seeing much discussion here. Are there any other comments regarding Mike's post regarding mail lists?

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I think it would be fine to add that information.

Jane Colmenares  
Southwest/South Central Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Mike, Nancy, etc..

For all boards the unsubscription notice is at the bottom of the board. And every board has a welcome message IF you add it. Include info there.

Unless you want to deal with the spam I don't recommend changing.

Patrice Green  
Representative at Large 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I agree with Patrice's statement as far as it goes; however, that is only if you are subscribed. If you are not subscribed or if you're trying to subscribe and it doesn't work then the individual has no way of contacting the administrator. And, not all administrators are putting their names/addresses on the group page. Our names and addresses are already on the website so don't see a problem there.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

### **20 September 2017**

I would say that if it is a National email list, then check with me. However, I'm not sure I want my email address posted as I already get tons of email. And I handle quite a few of the national lists at the present time since most of them on Google were inacted during my tenure so far because of the issues with Rootsweb. So, I'm not sure how to handle this specific issue involved in this discussion.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I certainly understand Denise, but your name and address is splattered all over anyway! On every Website page I believe.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I know. Thus, I get tons of email. Not a good solution though, in my opinion. As Patrice suggests, I will look at the Google admin of a list and see what I might figure out.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I agree that adding the information would be helpful.

Shirley Cullum  
Northwest/Plains Region  
State Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**New 20+ revised  
logo**

**25 September 2017**

Below is a link to a potential logo to continue the celebration of our existence from 1996 on..... We are in the 20+ era of our Project. I would like to hear a motion on adopting this logo for our Project. When you make the motion, please include the link, and I think we should move this forward with a general consent.

<http://usgenweb.org/forapproval.html>

Thank you.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**26 September 2017**

Hi there....

First, thank you for placing it on a page. Not sure why it wasn't coming through email previously but I can see it now!

I hate to sound like a squeak in the works...just wondering about the logo change. the +20 years is larger than the logo itself (height wise)...when I look at it, I'm distracted by the 20 year part. It just seems to overpower the main logo. The logo is a critical design element to the pages and shouldn't be overshadowed by anything (at least in my as humble as possible opinion...almost

30 years now of software development with a focus on front end/UI). Would it be possibly to put the 20 year note below the main logo in maybe a banner or something a little less...for sheer lack of another way to put it...less in your face?

With kindest intent,

Adrian Williams  
Special Projects Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**27 September 2017**

Adrian:

This is a logo that has been in use over the past year+ because of our 20 year anniversary, so this is not "new". It is a revised logo. Our other logos have been in use and have not changed. The 20 is larger because we were intent on calling attention to the fact that we have been in existence for 20 years from 1996, and now we are wanting to promote the fact that we are here longer than 20 years now. None of the other US projects have been around for 20 years, or if they have, they do not have as many volunteers involved as we have. So, just know that this is not a "new" logo but is a revised logo. Our other national logos for the project are still displayed on the following page:

<http://www.usgenweb.org/volunteers/logos.html>

However, when we instituted our 20 year anniversary logos, of which there were more than one, they were instituted with the caveat that they were not "supposed" to be used past the middle of July 2017, and for which we received a "complaint" from someone who has now resigned from the project that one of them was on our main page. My commitment is that we continue to be acknowledged to be online for "more" than 20 years now.

Since you are new on the board, you may not be aware of these specific things that have gone on since our anniversary.

I hope this gives you additional background on why this logo has now gone through more than one revision.

Thanks for your input.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Motion****27 September 2017**

I move that the 20+ logo be adopted for the USGenWeb Project.

<http://usgenweb.org/forapproval.html>

Shirley Cullum  
Northwest/Plains Region  
State Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

And I second that motion

Jeff Kemp  
Northeast/North Central Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Motion to Adopt  
20+ year USGW  
Logo****29 September 2017**

Moved by Shirley Cullum, and seconded by Jeffrey Kemp, the motion reads as follows:

"I move that the 20+ logo be adopted for the USGenWeb Project.

<http://usgenweb.org/forapproval.html>

Discussion is now open. If you have no discussion, please so indicate by responding "No Discussion."

Please respond within 24 hours from this posting.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No discussion.

Lesley Shockey  
Southeast/Mid-Atlantic Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Motion**  
**2017/2018-01 –**  
**Motion to Adopt**  
**20+ USGW Logo**  
**– Revised**

**29 September 2017**

Moved by Shirley Cullum, and seconded by Jeffrey Kemp, dated September 29, 2017, and numbered 2017/18-01, the motion reads as follows:

"I move that the 20+ logo be adopted for the USGenWeb Project.

<http://usgenweb.org/forapproval.html>

Discussion is now open. If you have no discussion, please so indicate by responding "No Discussion."

Please respond within 24 hours from this posting.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No discussion

Jeff Kemp  
Northeast/North Central Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

no discussion

Jo Branch  
Special Projects Representative 2016-2017  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I am taking for granted that either the webmaster or the logo originator will provide various methods of use as we have on our current web page - <http://usgenweb.org/volunteers/logos.html>. Other than that, no discussion.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No discussion.

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No discussion.

Shirley Cullum  
Northwest/Plains Region  
State Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No discussion.

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

no discussion

Adrian Williams  
Special Projects Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No discussion.

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Adjournment****01 October 2017**

The September 2017 meeting of the Advisory Board is now hereby adjourned. This note hereby convenes the October 2017 meeting of the Advisory Board.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project



[www.usgenweb.org](http://www.usgenweb.org)

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The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.