

Advisory Board Minutes – February 2025

LINKS TO MINUTES

February 2025
Session

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2025 Jan Advisory Board Meeting Adjourned / 2025 Feb Advisory Board Meeting Convened

02 February 2025

The January 2025 meeting of the Advisory Board is now adjourned and the February 2025 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2024-2025

2024/25 Feb Order of Business

02 February 2025

Per Article IV. of the Special Rules, the Order of Business is as follows:

Minutes

Announcements

Reports

- EC Software Research Committee Monthly Report

Unfinished Business

New Business

Adjournment

IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business.

Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis
National Coordinator 2024-2025

**Jan 2024/25
Advisory Board
Minutes**

09 February 2025

Please review the 2024/25 January Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/AB-2025-01.pdf>

If no corrections are heard, these Minutes will be accepted as of Feb 11, 2024, at 11:59 PM.

Linda K. Lewis
National Coordinator 2024-2025

If no corrections are heard, these Minutes will be accepted as of Feb 11, **2025**, at 11:59 PM.

Linda K. Lewis
National Coordinator 2024-2025

It was a busy month, I don't see any corrections.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

I thought the previous ND SC, Michelle, used Savre, rather than Mickle, for her last name.

Norma

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

I agree with Norma, Michelle has and does use Savre, the minutes should be corrected accordingly.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

22 February 2025

The minutes are now updated to reflect this correction.

Linda K. Lewis
National Coordinator 2024-2025

RAL Vacancy

21 February 2025

Due to personal reasons, Taneya Koonce resigned from her position as RAL and as Chair of the EC Software Research Committee, effective immediately. We are very sorry to lose her as an AB member, thank her for her service to USGenWeb at the National level, and wish her the very best going forward.

Linda K. Lewis
National Coordinator 2024-2025

ANNOUNCEMENT: 26 February 2025

**Advisory Board
Vacancy - Call for
Volunteers for RAL**

PLEASE FORWARD TO ALL LISTS

Due to personal reasons, Taneya Koonce resigned as Representative-At-Large (RAL). We appreciate her many years of service to the AB and are sorry to lose her and wish her the very best. With this announcement, we seek to appoint a Project member to fill this vacant AB seat.

Call for Volunteers - Representative at Large

Under Articles IX and XIV of Standard Rules of The USGenWeb Project, the Advisory Board now issues a Call for Volunteers to fill the vacant RAL seat.

- The person selected from those who submit their interest shall serve the remainder of the current term for this seat, ending 8/31/2025.
- The person who can fill this position must be a **Project member in good standing continuously since Jul 1, 2023.**

DUTIES:

- During temporary absences of the National Coordinator, the RAL will serve as Acting Presiding Officer. See Standard Rule VIII. Designation of Acting Presiding Officer. <https://www.usgenweb.org/about/standardrules.html>
- If the National Coordinator is declared permanently absent, the RAL will immediately become Acting National Coordinator until a new NC is appointed. See Standard Rule IX. VACANCY ON THE

ADVISORY BOARD, A. National Coordinator. <https://www.usgenweb.org/about/standardrules.html>

- The RAL will be appointed as a co-owner of the Project's National Mailing Lists / Google Groups as a backup in the event the National Coordinator is temporarily unavailable or is declared permanently absent.

QUALIFICATIONS FOR OFFICE:

From the USGenWeb Bylaws, revised July 2010.

<https://www.usgenweb.org/about/bylaws.html>

Article VI. Section I. DUTIES/QUALIFICATIONS OF ADVISORY BOARD:

“Nominees for National Coordinator shall have the following qualifications: at least one year (the twelve months immediately preceding an election) of continuous service and current activity as a member in good standing, and eligibility to vote within The USGenWeb Project. Qualifications of nominees for State Coordinator Representative, Local Coordinator Representative, and Special Project Representative are the same with the addition that their service shall have been as a State Coordinator, Local Coordinator, or one of the various positions associated with the Special Projects, respectively. "In good standing" is demonstrated by responding promptly to email, actively supporting researchers' efforts to find information, maintaining their website with appropriate, up-to-date content, and serving as a good example of the guidelines and standards of The USGenWeb Project.”

The "twelve months immediately preceding an election" applies to the 1st of July, the actual start of the election.

Familiarity with the Project Bylaws, Standard Rules, Special Rules, and Sturgis Parliamentary Procedure are beneficial.

PLEASE SUBMIT YOUR INTEREST TO THE NATIONAL COORDINATOR, webm...@cottonhills.com, OR ANY ADVISORY BOARD MEMBER, WITHIN 15 DAYS OF THE POSTING OF THIS ANNOUNCEMENT.

<https://www.usgenweb.org/about/advisoryboard.html>

THE DEADLINE FOR SUBMISSION IS 11:59 PM EST, MARCH 13, 2025.

Include the following information in your submission:

Name

Email address

Current State and County positions

Please include any other information you would like the Advisory Board to consider, such as any previous Advisory Board experience, length of time as a member of USGW, etc.

Linda K. Lewis
National Coordinator 2024-2025

**ECSRC Feb 2025
Report**

27 February 2025

MaryAlice Schwanke agreed to chair the Election Committee Software Research Committee (ECSRC) due to the previous Chairperson's resignation. Thank you so much for stepping up to help drive this important project.

For the record, the February committee report below was submitted by MaryAlice Schwanke, ECSRC Chair.

----- Original Message -----

From: Mary Schwanke
To: USGenWeb Committee
Date: 02/26/2025 11:51 PM EST
Subject: ECSRC Summary through February

Following the committee being seated:

- A group list was established for communication among committee members.
- A shared folder on Google Drive was established as a place to share information from all members.
- A 'Components' list was created that shows the various features of our current EC software, and other features that would be nice to have. There has been Q & A between the EC and other committee members to better understand certain functions and features.
- Taneya Koonce resigned from the committee, and was replaced by MaryAlice Schwanke as Chair.

Linda K. Lewis
National Coordinator 2024-2025

Adjournment

01 March 2025

The February 2025 meeting of the Advisory Board is now adjourned and the March 2025 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2024-2025

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.