

Advisory Board Minutes – August 2025

LINKS TO MINUTES

August 2025 Session

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2025 July Advisory Board Meeting Adjourned / 2025 Aug Advisory Board Meeting Convened

01 August 2025

The July 2025 meeting of the Advisory Board is adjourned, and the August 2025 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2024-2025

2024/25 August Order of Business

01 August 2025

Per Article IV of the Special Rules, the Order of Business is as follows:

Minutes

Announcements

- Election Results
- Annual Call for USGenWeb Web Managers

Reports

- EC Software Research Committee

Unfinished Business

New Business

- EC Software Research Committee Extension

Adjournment

IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis
National Coordinator 2024-2025

**2025 USGenWeb
Election Results**

04 August 2025

For the record, the results of the National Election are submitted below by Pat Asher, EC Chair.

----- Original Message -----

From: Election Committee

To: "Linda K. Lewis"

Date: 08/04/2025 10:00 AM EDT

Subject: USGenWeb Election Results

*** Please Forward to Board-L and post as appropriate to all USGenWeb Mail lists ***

The USGW Election Committee would like to thank all of the candidates and voters for participating in the election process. Below are the results of the 2025 Election.

Eligible Voters overall - 491
Passwords Sent: 73

National Coordinator:
The EC declares Linda K. Lewis the winner.
Linda K. Lewis 60 (100.0%)

Representative at Large:
The EC declares Linda Ziemann the winner.
Linda Ziemann 58 (100.0%)

Special Projects Representative:
The EC declares Rebecca Maloney the winner.
Rebecca Maloney 11 (100.0%)

NENC CC Rep:
The EC declares Dale H. Cook the winner.
Dale H. Cook 29 (100.0%)

NWPL CC Rep:

The EC declares John Schulte the winner.
Donna Sims Conner 2 (7.7%)
John Schulte 17 (65.4%)
Billie E. Walsh 7 (26.9%)

SEMA CC Rep:

A winner can not be declared by the EC at this time.
Trish Elliott-Kashima 5 (31.3%)
Paula Perkins 6 (37.5%)
Timothy Stowell 5 (31.3%)

SWSC CC Rep:

The EC declares Doreen Harunaga-Ewing the winner.
Doreen Harunaga-Ewing 20 (100.0%)

Thank you,
Pat Asher, EC Chair

Linda K. Lewis
National Coordinator 2024-2025

Jul 2024/25 Advisory Board Minutes 05 August 2025

Please review the 2024/25 July Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/AB-2025-07.pdf>

If no corrections are heard, these Minutes will be accepted as of Aug. 7, 2025, at 11:59 PM.

Linda K. Lewis
National Coordinator 2024-2025

06 August 2025

It seems I am starting to get dazed and confused far too often lately, please check -

1) Should

LINKS TO MINUTES

July 2025 Session

...

2nd Quarter 2025 Grievance Committee Report

Jul 2024/25 Advisory Board Minutes

EC Procedures Change to Remove ...

be

LINKS TO MINUTES

July 2025 Session

...

2nd Quarter 2025 Grievance Committee Report

Jun 2024/25 Advisory Board Minutes

EC Procedures Change to Remove ...

2) Should

Jul 2024/25 Advisory Board Minutes 14 July 2025 Please review the 2024/25 June Advisory Board Minutes and advise if corrections or revisions are needed.

be

Jun 2024/25 Advisory Board Minutes 14 July 2025 Please review the 2024/25 June Advisory Board Minutes and advise if corrections or revisions are needed.

Thanks,
Norma

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

Thank you, Norma, you are correct. The error was actually on the original notice I sent to post the Jun minutes for review, and the verbatim minutes captured my mistake. I can't go back and correct the original posting, but I made the correction to the minutes and sent the update to the web management team for posting. Stay tuned.

Linda K. Lewis
National Coordinator 2024-2025

ANNOUNCEMENT: 10August 2025
2025 Runoff Election
for SEMA CC Rep

PLEASE FORWARD TO ALL SEMA STATE LISTS: Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, and West Virginia. All registered members in SEMA may vote in this runoff election.

----- Forwarded Message -----

Subject: 2025 Runoff Election for SEMA CC Rep *TEST TEST*
Date: Sun, 10 Aug 2025 12:44:55 -0500 (CDT)
From: ECC...@usgwelections.org
Reply-To: pjr...@att.net
To: pjr...@att.net
CC: larry.ste...@gmail.com

*** Please Forward as appropriate to all USGenWeb Mail lists ***

With only 16 votes cast for the SEMA CC Rep Advisory Board position, the candidate receiving the most votes did not receive a majority of the votes cast as required by the Bylaws; and the remaining two candidates were tied. Thus, the EC was unable to declare a winner or determine two "leading" candidates for a runoff election.

The unprecedented situation was presented to the candidates and after discussion with and between all three candidates, Trish Elliott-Kashima has graciously conceded, allowing us to proceed with a runoff election between Paula Perkins and Timothy Stowell.

The runoff election will begin at 12:00 AM CT on Monday, 11 Aug 2025 and end at 11:59 PM CT on Wednesday, 20 Aug 2025.

All members of the SEMA region who were registered to vote prior to 1 Jun 2025 are eligible to vote in this runoff election.

New voting passwords are assigned for the runoff election. You can request yours at <https://www.usgwelections.org> once the voting booth opens on August 11th. If you use a spam filter, please set it to accept mail from Regi...@usgwelections.org.

Pat Asher, EC Chair

Linda K. Lewis
National Coordinator 2024-2025

Motion to Extend the EC Software

Research Committee Term

11 August 2023

Motion 2024/25-07, 19 Jan 2025, seated the Election Committee Software Research Committee (ECSRC) for a six-month period that has now expired. Since that time, the ECSRC compiled an initial list of options to explore and is working its way through the list, including testing trial software. This is a large project, and the volunteers need more time to research and evaluate potential solutions. This is an important effort for our Project, and I request that we extend the ECSRC for another six months.

May I hear a motion, by general consent, to extend the term of the Election Committee Software Research Committee (ECSRC) for six months, to be re-evaluated in February 2026 if the goals are not yet completed?

Linda K. Lewis
National Coordinator 2024-2025

I make the motion, by general consent, to extend the term of the Election Committee Software Research Committee (ECSRC) for six months, to be re-evaluated in February 2026 if the goals are not yet completed?

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

I second the motion

Rebecca Maloney
Special Projects Representative 2024-2025

**2024/25-12 Extend
ECSRC Committee
Term**

11 August 2021

Moved by Nancy Janyszeski, seconded by Rebecca Maloney, dated Aug. 11, 2025, and numbered as Motion 2024/25-12, the motion reads:

"I make the motion, by general consent, to extend the term of the Election Committee Software Research Committee (ECSRC) for six months, to be re-evaluated in February 2026 if the goals are not yet completed."

Please state any objections, or respond No Objection.

The motion will pass if no objections are heard within the response period, or if all members respond "No Objection" before the response period elapses.

The response period expires Wednesday, Aug. 13, 2025, at 11:59 p.m., EDT.

Linda K. Lewis
National Coordinator 2024-2025

No objection.

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025

No objection

Randy Cummings
Northwest/Plains Region
County Coordinator Representative 2023-2025

No objections

Rebecca Maloney
Special Projects Representative 2024-2025

No objections.

Linda Ziemann
AB Representative at Large 2025

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

12 August 2025

No objection.

Dale H. Cook
Northeast/North Central Region

County Coordinator Representative 2023-2025

No objection

Linda Ziemann
AB Representative at Large 2025

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

**2024/25-12 Extend
ECSRC Committee
Term Results**

14 August 2025

The motion passes with 13 members responding within the allotted period and having heard no objections.

Motion: "I make the motion, by general consent, to extend the term of the Election Committee Software Research Committee (ECSRC) for six months, to be re-evaluated in February 2026 if the goals are not yet completed."

Members Responding No Objection
Norma Hass, SEMA CC
David Gochenour, NWPL SC
Randy Cummings, NWPL CC
Rebecca Maloney, SP
Linda Ziemann, RAL
Nancy Janyszeski, NENC SC
Jeffrey Kemp, SEMA SC
Doreen Harunaga-Ewing, SWSC CC
Kris Meyer, NWPL CC
Dale H. Cook, NENC CC
Linda Simpson, SWSC SC
Mary Ann Lubinsky, NENC CC
MaryAlice Schwanke, SWSC CC

Members Not Responding
Tricia Aanderud, SEMA CC

Linda K. Lewis
National Coordinator 2024-2025

**Annual Call for
USGenWeb
Webmaster
Volunteers**

15 August 2025

Per Article XI of the Standard Rules, the Board now issues a call for volunteers for the USGenWeb Webmaster position for the 2025/26 term ending August 31, 2026.

The website manager and assistant, if any, serve as trusted technical assistants to the Advisory Board and are responsible for maintaining the Project website under the direction of the National Coordinator.

The requirements for USGenWeb Webmaster are detailed in STANDARD RULE XI: MOTION 2008/09-04: WEBMASTER
QUALIFICATIONS: <https://www.usgenweb.org/about/standardrules.html>

Please submit your interest to the National Coordinator, webm...@cottonhills.com. **THE DEADLINE FOR SUBMISSION IS 11:59 PM EDT, WEDNESDAY, AUGUST 31, 2025.**

Please include an introduction, your length of time developing and maintaining websites, and links to project websites you created and managed to highlight as examples of your ongoing work.

Please consider volunteering to support our Project's National website! We need volunteers who are familiar with our DWT website template or are willing to learn as an Assistant.

Linda K. Lewis
National Coordinator 2024-2025

**ANNOUNCEMENT: 21 August 2025
SEMA CC Runoff
Election Results**

The SEMA CC Runoff Election results are submitted below, for the record, by Pat Asher, EC Chair.

Thank you to both candidates for your interest and willingness to step up and serve our Project.

----- Original Message -----

From: Pat Asher
To: "Linda K. Lewis"
Date: 08/21/2025 2:49 PM EDT
Subject: SEMA CC Runoff Election Results

*** Please Forward to Board-L and post as appropriate to USGenWeb Mail lists ***

SEMA CC Rep Runoff Election
The EC declares Paula Perkins the winner.
Paula Perkins 13 (56.52%)
Timothy Stowell 10 (43.48%)

Pat Asher
EC Chair

Linda K. Lewis
National Coordinator 2024-2025

**ECSRC Report for
August**

26 August 2025

The ECSRC August report is submitted below, for the record, by MaryAlice Schwanke, Chair.

----- Original Message -----

From: Mary Schwanke
To: Linda
Date: 08/26/2025 4:13 PM EDT
Subject: ECSRC Report for August

The ECSRC submits the following report,

- OrangeHRM Starter - MaryAlice created over 800 fake members.
 - Uploaded a CSV with various numbers of members, the largest was about 200, it went well.
 - Attempted to upload 1 member numerous times after changing a spreadsheet column title, all attempts failed.
 - There is no way to download or export a spreadsheet of members.
- It was decided that because of the inadequate options OrangeHRM Starter offers, and the lack of functions we need, we put this aside and moved on.
- MintHCM - This option requires installation on a server to test it. Linda's schedule does not allow time right now to see if her hosting will work with this program. We put this aside and may revisit it in the future.
- WordPress - This too needs to be installed on a server to see if various 'plugins' will work for us. We put this aside and may revisit it in the future.

- We started reviewing the 'Election Options' that were discovered, currently they are:
 - Election Runner - Per use: 20 or less voters \$0 / 21-100 \$19 / 101-300 \$36 / 301-500 \$49 / 501-750 \$75 /751-1000 \$90
 - OpaVote - Per use: 25 voters or less, up to 10 candidates \$0 / 26-125 Voters, up to 20 Candidates \$10 / 126-250 Voters, up to 40 Candidates \$20 / 251-500 Voters, up to 80 Candidates \$40 / 501-1000 Voters, up to 160 Candidates \$80
 - Adoodle - Free, only 1 race per ballot
 - Using Google Drive Forms & Sheets - Free, multiple races per ballot, Admin/EC would need a Google account to access Google Drive Forms & Sheets to set it up

MaryAlice Schwanke
ECSRC Chair

Linda K. Lewis
National Coordinator 2024-2025

Adjournment

31 August 2025

The August 2025 meeting of the Advisory Board is now adjourned and the 2024/25 Session is concluded.

Thank you to all Advisory Board Members for your service to our Project and a productive 2024/25 term, and thank you to outgoing members Randy Cummings and Tricia Aanderud for your service to our Project.

Linda K. Lewis
National Coordinator 2024-2025

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.