

Advisory Board Minutes – September 2025

LINKS TO MINUTES

September 2025
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2025/26 Call to Order / Roll Call

01 September 2025

The 2025/26 September session of the USGenWeb Project Advisory Board is now called to order.

Welcome to all 2025/26 Advisory Board members. Thank you to those with continuing terms, and congratulations to those who were re-elected. It's my pleasure to welcome two new members to the Advisory Board for this term, John Schulte, NWPL CC Rep, and Paula Perkins, SEMA CC Rep.

The 2024/25 Advisory Board is as follows:

Linda Ziemann, RAL
Rebecca Maloney, SP

Nancy Janyszeski, NENC SC
Mary Ann Lubinsky, NENC CC
Dale H. Cook, NENC CC
David Gochenour, NWPL SC
Kris Meyer, NWPL CC
John Schulte, NWPL CC
Jeff Kemp, SEMA SC
Paula Perkins, SEMA CC
Norma Hass, SEMA CC
Linda Simpson, SWSC SC
MaryAlice Schwanke, SWSC CC
Doreen Harunaga-Ewing, SWSC CC

Will all Advisory Board members please respond by stating your name and chair for the record?

Linda K. Lewis
National Coordinator 2025-2026

Norma Hass, SEMA CC

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

Linda Simpson - SWSC SC

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

David Gochenour - NWPL SC.

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

Nancy Janyszeski

NENC

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

Correction

Nancy Janyszeski, NENC SC

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

Dale H. Cook, NENC CC

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

Linda Ziemann, RAL

Linda Ziemann
AB Representative at Large 2025-2027

Paula Perkins, SEMA CC

Paula Perkins
Southeast/Mid-Atlantic Region
County Coordinator Representative 2025-2027

Kris Meyer NWPL cc

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

Jeff Kemp, SEMA SC

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

Hello everyone,

John Schulte, NWPL CC

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

Here Rebecca Maloney as SP Representative

Rebecca Maloney
Special Projects Representative 2025-2027

Doreen Harunaga-Ewing, SWSC CC

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

Mary Ann Lubinsky, NENC ASC

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

MaryAlice Schwanke
SWSC CC

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

**2025/26 Call to
Order Results /
Advisory Board
Seated**

01 September 2025

Now that all Advisory Board members responded as present, the Call to Order is complete, and the 2025/26 Advisory Board is now seated for business.

Present:

Norma Hass, SEMA CC
Linda Simpson, SWSC SC
David Gochenour, NWPL SC
Nancy Janyszeski, NENC SC
Dale H. Cook, NENC CC
Linda Ziemann, RAL
Paula Perkins, SEMA CC
Kris Meyer, NWPL CC
Jeff Kemp, SEMA SC
John Schulte, NWPL CC
Rebecca Maloney, SP
Doreen Harunaga-Ewing, SWSC CC
Mary Ann Lubinsky, NENC CC
MaryAlice Schwanke, SWSC CC

Not Present: (none)

Linda K. Lewis
National Coordinator 2025-2026

2025/26 Board-Exec Confidentiality Oath **01 September 2025**

The next order of business is the administration of the Board-Exec Confidentiality Oath. This oath is required for Advisory Board members to be subscribed to the Board-Exec mail list.

The Board-Exec mail list is a **CONFIDENTIAL** list where personnel and other sensitive issues that require confidentiality are handled to ensure privacy, unless and until publicly posted on Board-L for the record. Board-Exec may also be used for official Executive Sessions as an extension of Board-L, when necessary.

All postings to Board-Exec are to remain confidential at all times. This is crucial. Ensure you select 'Board-Exec' when replying or sending confidential emails. It is very easy to send to the wrong list, so please be vigilant!

If you agree to honor the confidentiality of the Board-Exec list, please respond with "Agree." You **will** be granted access to the Board-Exec list. If you do not agree to honor Board-Exec list confidentiality, please reply "Disagree." You **will not** be granted access.

Linda K. Lewis
National Coordinator 2025-2026

Agree
Norma Hass, SEMA CC

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

AGREE

Paula Perkins, SEMA CC

Paula Perkins
Southeast/Mid-Atlantic Region
County Coordinator Representative 2025-2027

AGREE.
Linda Ziemann, RAL

Linda Ziemann
AB Representative at Large 2025-2027

Agree

Nancy

Nancy Janyszeski.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

Agree.

Doreen Harunaga-Ewing, SWSC CC

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

Agree

Kris

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

Agree

John Schulte, NWPL CC

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

Agree

Linda Simpson

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

Agree.

Mary Ann Lubinsky

Mary Ann Lubinsky

Northeast/North Central Region
County Coordinator Representative 2024-2026

Agree.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

Agree

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

02 September 2025

Agree
Jeff Kemp

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

AGREE

Rebecca Maloney
Volunteer with USGenWeb

Rebecca Maloney
Special Projects Representative 2025-2027

03 September 2025

Agree.

MaryAlice Schwanke

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

Having received a response from each Advisory Board member, those responding "Agree" will be subscribed to the Board Exec list and bound by this confidentiality agreement.

Those responding Agree:

Norma Hass, SEMA CC
Paula Perkins, SEMA CC
Linda Ziemann, RAL
Nancy Janyszeski, NENC SC
Doreen Harunaga-Ewing, SWSC CC
Kris Meyer, NWPL CC
John Schulte, NWPL CC
Linda Simpson, SWSC SC
Mary Ann Lubinsky, NENC CC
Dale H. Cook, NENC CC
David Gochenour, NWPL SC
Jeff Kemp, SEMA SC
Rebecca Maloney, SP
MaryAlice Schwanke, SWSC CC

Those responding Disagree: (none)

Those not responding: (none)

Linda K. Lewis
National Coordinator 2025-2026

**Motion to Sustain
Special Rules**

03 September 2025

The next order of business is to sustain the Special Rules, per Article I of the Special Rules, referenced below.

May I hear a motion to Sustain the Special Rules by general consent?

I. SUSTAINING/CHANGING THE SPECIAL RULES.

These Special Rules will be sustained by motion/voting when a change in permanent National Coordinator occurs. These rules may be amended or revised by the members in accordance with USGenWeb Bylaws, Article VIII, Advisory Board Procedures.

<https://www.usgenweb.org/about/specialrules.html>

Linda K. Lewis
National Coordinator 2025-2026

I move to Sustain the Special Rules by general consent.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

04 September 2025

I can make the second motion to Sustain Special Rules by general consent on this list, if needed.

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

**Motion 2025/26-01
Sustain the Special
Rules**

04 September 2025

Moved by Norma Hass, seconded by John Schulte, dated Sept. 4, 2025, and numbered as Motion 2025/26-01, the motion reads:

“I move to Sustain the Special Rules by general consent.”

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within 48 hours, or if all members respond with "No Objection" before the response period elapses. **The response period expires Saturday, Sept. 6, 2025, at 11:59 PM EDT.**

Linda K. Lewis
National Coordinator 2025-2026

No objections

Rebecca Maloney
Special Projects Representative 2025-2027

No Objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objection

Nancy Janyszeski

Northeast/North Central Region
State Coordinator Representative 2024-2026

No objection

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

No objection

Paula Perkins
Southeast/Mid-Atlantic Region
County Coordinator Representative 2025-2027

No objection

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

No objections

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

No Objection

Linda Ziemann
AB Representative at Large 2025-2027

05 September 2025

No objections.

Thanks,

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

Motion 2025/26-01
Sustain Special Rules
Results

07 September 2025

With 13 members responding "No Objection", the motion to sustain the Special Rules passes.

"I move to Sustain the Special Rules by general consent."

Members Responding No Objection:

Rebecca Maloney, SP
Norma Hass, SEMA CC
Nancy Janyszeski, NENC SC
David Gochenour, NWPL SC
Mary Ann Lubinsky, NENC CC
Jeff Kemp, SEMA SC
Paula Perkins, SEMA CC
Dale H. Cook, NENC CC
Kris Meyer, NWPL CC
MaryAlice Schwanke, SWSC CC
Doreen Harunaga-Ewing, SWSC CC
Linda Ziemann, RAL
John Schulte, NWPL CC

Members Not Responding:

Linda Simpson, SWSC SC

Linda K. Lewis

2025/26 Sep Order of Business **07 September 2025**

Per Article IV. of the Special Rules, the Order of Business is as follows:

Minutes

Announcements

Reports

- Project Asset Renewals
- Statement of Donation Funds

Unfinished Business

New Business

- Call to Order / AB Roll Call (9/1/2025)
- Board Exec Confidentiality Agreement (9/3/2025)
- Motion to Sustain Special Rules (9/7/2025)
- Motion to Appoint Web Manager(s)
- Motion to Appoint Recording Secretary
- Motion to Appoint Election Committee Representative
- Motion to Appoint Web Manager Liaison

Adjournment

IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis
National Coordinator 2025-2026

**2024/25 Aug
Advisory Board
Minutes**

07 September 2025

Please review the 2024/25 August Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/AB-2025-08.pdf>

If no corrections are heard, these Minutes will be accepted as of September 9, 2025, at 11:59 PM.

Linda K. Lewis
National Coordinator 2025-2026

**Project Asset
Renewals**

07 September 2025

For the record, the project-level asset expiration dates are as follows:

- HOSTEK (usgwelections.org & EC Oversight website hosting), expires 12/20/2025
- USGWElections.org (GoDaddy), expires 11/20/2026
- Bluehost (hosting for USGenWeb website), expires 4/14/2027
- USGenWeb.com (GoDaddy), expires 7/9/2028
- USGenWeb.org (GoDaddy), expires 9/17/2028
- USGenWeb.net (GoDaddy), expires 9/27/2028
- 3936386 Service Mark (USPTO word mark), expires 3/31/2031
- 3968468 Service Mark (USPTO image mark), expires 6/2/2031

Linda K. Lewis
National Coordinator 2025-2026

**2025 Sept Statement
of Donation Funds**

07 September 2025

For the record, the current balance of Project donation funds is **\$150.58**. These funds are earmarked to pay for the annual HOSTEK renewal and usgwelections.org, as needed.

A Statement of Donation Funds will be posted for the record when donations are added or renewals are paid.

Thank you to the Advisory Board and Project members for your generous donations.

Linda K. Lewis
National Coordinator 2025-2026

**Motion to Appoint
USGenWeb Web
Management Team**

07 September 2025

The next order of business is to appoint the USGenWeb Web Management team for the term ending August 31, 2026.

Per Standard Rule XI.B., a call for volunteers to serve on the Project web management team was sent to all members on Aug. 15, 2025. Michael Kay volunteered to serve as our 2025/26 National Web Manager, along with Randy Cummings and Betty Baker as Assistant Web Managers. This well-coordinated team did a wonderful job keeping up with numerous updates during the 2024/25 term, and I am grateful they wish to continue this term.

May I hear a motion, by general consent, to appoint Michael Kay as USGenWeb Webmaster, Randy Cummings as Assistant Web Manager, and Betty Baker as Assistant Web Manager for the term ending August 31, 2026?

Linda K. Lewis
National Coordinator 2025-2026

Motion

07 September 2025

I motion, by general consent, to appoint Michael Kay as USGenWeb Webmaster, Randy Cummings as Assistant Web Manager, and Betty Baker as Assistant Web Manager for the term ending August 31, 2026

Rebecca Maloney
Special Projects Representative 2025-2027

I second the motion to appoint Michael Kay as USGenWeb Webmaster, Randy Cummings as Assistant Web Manager, and Betty Baker as Assistant Web Manager

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

2025/26-02 Motion to Appoint USGenWeb Web Management Team

07 September 2025

Moved by Rebecca Maloney, seconded by Norma Hass, dated Sep. 7, 2025, and numbered as Motion 2025/26-02, the motion reads:

"I motion, by general consent, to appoint Michael Kay as USGenWeb Webmaster, Randy Cummings as Assistant Web Manager, and Betty Baker as Assistant Web Manager for the term ending August 31, 2026."

Please state if there are any objections, or respond "No Objection".

If no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses, the motion will pass. **The response period expires Tuesday, Sept. 9, 2025, at 11:59 PM EDT.**

Linda K. Lewis
National Coordinator 3035-2026

No objection.

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

Absolutely, No Objection.

Linda Ziemann
AB Representative at Large 2025-2027

No objections

Rebecca Maloney
Special Projects Representative 2025-2027

No objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No objections

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No Objection.

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No Objection

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

08 September 2025

No objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

2025/26-02 Motion to Appoint USGenWeb

Web Management Team Results

09 September 2025

With all members responding within the response period and having heard no objections, the motion passes.

Congratulations, and thank you, Michael, Randy, and Betty, for volunteering to serve as our USGenWeb web management team for another term! We are very thankful to have you continue!

"I motion, by general consent, to appoint Michael Kay as USGenWeb Webmaster, Randy Cummings as Assistant Web Manager, and Betty Baker as Assistant Web Manager for the term ending August 31, 2026."

Members responding No Objection:

David Gochenour, NWPL SC
Linda Ziemann, RAL
Rebecca Maloney, SP
Norma Hass, SEMA CC
Nancy Janyszeski, NENC SC
Linda Simpson, SWSC SC
Kris Meyer, NWPL CC
Paula Perkins, SEMA CC
John Schulte, NWPL CC
Jeff Kemp, SEMA SC
Doreen Harunaga-Ewing, SWSC CC
Dale H. Cook, NENC CC
MaryAlice Schwanke, SWSC CC
Mary Ann Lubinsky, NENC CC

Members not responding: (none)

Linda K. Lewis
National Coordinator 2025-2026

**Motion to Appoint
Recording Secretary**

09 September 2025

The next order of business is the appointment of the Advisory Board Recording Secretary. Doreen Harunaga-Ewing has graciously agreed to continue to serve as our Recording Secretary through Aug. 31, 2026. Doreen does an exceptional job compiling our verbatim minutes in a very timely manner. Thank you very much, Doreen!

May I please hear a motion, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2026?

XII: ADVISORY BOARD SECRETARY.

(Adopted 25 February 2017 (Motion 2016/17-03))

A: No later than 30 September, each year, the National Coordinator will present to the Advisory Board a potential candidate, or candidates, for the Secretary; then, no later than 15 October the Advisory Board will vote to

appoint a Secretary to be under the direction of the Advisory Board Presiding Officer until 31 August of the following year.

B: In the event there are no candidates, the National Coordinator will appoint the Secretary from among the standing Advisory Board Representatives.

<https://www.usgenweb.org/about/standardrules.html>

Linda K. Lewis
National Coordinator 2025-2026

Motion

09 September 2025

I make a motion, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2026

Rebecca Maloney
Special Projects Representative 2025-2027

I second the motion to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2026.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

2025/26-03 Motion to Appoint Recording Secretary

09 September 2025

Moved by Rebecca Maloney, seconded by Dale Cook, dated September 9, 2025, and numbered as Motion 2025/26-03, the motion reads:

"I make a motion, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2026."

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses. **The response period expires Thursday, Sept. 11, 2025, at 11:59 PM EDT.**

Linda K. Lewis

National Coordinator 2025-2026

No Objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No objection

Rebecca Maloney
Special Projects Representative 2025-2027

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No objection.

Paula Perkins

Southeast/Mid-Atlantic Region
County Coordinator Representative 2025-2027

No Objections.

Linda Ziemann
AB Representative at Large 2025-2027

No objections

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

10 September 2025

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

No objection

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

2025/26-03 Motion to Appoint Recording Secretary Results

10 September 2025

With all members responding "No Objection" within the allotted period, the motion to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary has passed. Thank you, Doreen!

"I make a motion, by general consent, to appoint Doreen Harunaga-Ewing to serve as Advisory Board Recording Secretary for the current term ending August 31, 2026."

Members Responding No Objection:

Norma Hass, SEMA CC
Nancy Janyszeski, NENC SC
Mary Ann Lubinsky, NENC CC
Rebecca Maloney, SP
Jeff Kemp, SEMA SC
Kris Meyer, NWPL CC
Linda Simpson, SWSC SC
Paula Perkins, SEMA CC
Linda Ziemann, RAL
John Schulte, NWPL CC
MaryAlice Schwanke, SWSC CC
Doreen Harunaga-Ewing, SWSC CC
Dale H. Cook, NENC CC
David Gochenour, NWPL SC

Members Not Responding: (None)

Linda K. Lewis
National Coordinator 2025-2026

**Motion to Appoint
Election Committee
Advisor**

11 September 2025

The next order of business is to appoint the Advisory Board's Election Committee Advisor.

Dale Cook volunteered to continue to serve as EC Advisor. Thank you so much, Dale!

May I please hear a motion, by general consent, to appoint Dale Cook as Election Committee Advisor for the current term ending August 31, 2026?

I. COMPOSITION OF THE SUBCOMMITTEE:

The Election Committee (EC) shall consist of 12 members chosen from the Project-wide membership. Eight members will serve as EC representatives for the XXGenWeb States, two will serve as EC representatives for the Archives/Special Projects, one will serve as EC Representative-At-Large and one will serve as Dataset Manager. From these members, the EC shall choose a Chair and a Publicist-Secretary, each to serve for one year as defined in (III.) regardless of the length of their individual terms. The Chair of the EC shall vote only in the case of a tie.

The National Coordinator (NC), as ex-officio member, and one other non-voting Advisory Board (AB) Representative chosen by the Board, shall serve as advisors on the EC subcommittee. They shall not be eligible to be either the Chair of the EC or its Publicist-Secretary.

Linda K. Lewis
National Coordinator 2025-2026

I make a motion, by general consent, to appoint Dale Cook as Election Committee Advisor for the current term ending August 31, 2026.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

I second the motion to appoint Dale Cook as Election Committee Advisor.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

**2025/26-04 Motion to 12 September 2025
Appoint Election
Committee Advisor**

Moved by MaryAlice Schwanke, seconded by Norma Hass, dated Sept. 12, 2025, and numbered as Motion 2025/26-04, the motion reads:

"I make a motion, by general consent, to appoint Dale Cook as Election Committee Advisor for the current term ending August 31, 2026."
Please state if there are any objections, or respond No Objection.

If there are no objections heard within the response period, or if all members respond "No Objection" before the response period elapses, the motion will pass. **The response period expires on Sunday, September 14, 2025, at 11:59 PM EDT.**

Linda K. Lewis
National Coordinator 2025-2026

No objection.

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No objections

Rebecca Maloney
Special Projects Representative 2025-2027

No objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

No objections.

Linda Ziemann
AB Representative at Large 2025-2027

No objections

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

No objection.

Paula Perkins
Southeast/Mid-Atlantic Region
County Coordinator Representative 2025-2027

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No objection.

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

2025/26-04 Motion to Appoint Election Committee Advisor

13 September 2025

Results

The motion passes with all members responding within the allotted period and having heard no objections. Thank you, Dale, for continuing as our EC Advisor!

Motion: "I make a motion, by general consent, to appoint Dale Cook as Election Committee Advisor for the current term ending August 31, 2026."

Members Responding No Objection:

David Gochenour, NWPL SC
Nancy Janyszeski, NENC SC
Rebecca Maloney, SP
Norma Hass, SEMA CC
Linda Simpson, SWSC SC
Dale H. Cook, NENC CC
Linda Ziemann, RAL

Kris Meyer, NWPL CC
Doreen Harunaga-Ewing, SWSC CC
MaryAlice Schwanke, SWSC CC
Paula Perkins, SEMA CC
Jeff Kemp, SEMA SC
Mary Ann Lubinsky, NENC CC
John Schulte, NWPL CC

Members Not Responding: (none)

I. COMPOSITION OF THE SUBCOMMITTEE:

The Election Committee (EC) shall consist of seven (7) members chosen from the Project-wide membership. Four members will serve as EC representatives for the XXGenWeb States, one will serve as the EC representative for the Archives and other Special Projects, one will serve as a Representative-At-Large and one will serve as Dataset Manager. From these members, the EC shall choose a Chair and a Publicist-Secretary, each to serve for one year as defined in Article III. The Chair of the EC shall vote only in the case of a tie.

The National Coordinator (NC), as ex-officio member, and one other non-voting Advisory Board (AB) Representative chosen by the Board, shall serve as advisors on the EC subcommittee. They shall not be eligible to be either the Chair of the EC or its Publicist-Secretary.

[Election Committee Procedures](#)

Linda K. Lewis
National Coordinator 2025-2926

On 13 Sept 2025 5:11 pm, Linda K. Lewis wrote:

> Thank you, Dale, for continuing as our
> EC Advisor!

Linda -

It is my honor. Thank you, fellow AB members, for your support.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

Thanks Dale.

Nancy Janyszeski

Northeast/North Central Region
State Coordinator Representative 2024-2026

Thank you Dale

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

**Motion to Appoint
AB Web Manager
Liaison**

18 September 2025

The next order of business is the appointment of a Liaison between the Advisory Board and the Web Managers. Norma Hass graciously volunteered. Thank you so much, Norma!

May I hear a motion, by general consent, to appoint Norma Hass as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2026?

XI: MOTION 2008/09-04: 'WEBMASTER QUALIFICATIONS'.

(Added Monday, 03 Nov 2008, Revised 20 Dec 2009)

**NATIONAL WEBSITE MAINTENANCE & WEBMASTER
QUALIFICATIONS & DUTIES**

A: The USGenWeb Advisory Board (AB) will appoint the website manager and an assistant website manager, if any, from the Project membership applications, to maintain the USGenWeb National website. The website manager and assistant, if any, serve as trusted technical assistants to the Advisory Board. In addition, one AB member will be appointed to work with and act as a liaison between the AB and the website manager and any website manager assistant to ensure that the National site is in compliance with the Project by-laws and that the duties outlined in this document are fulfilled. The National Coordinator (NC) will also work with the website manager and any website manager assistant to ensure that their responsibility for day-to-day operational management of the project site is fulfilled.

<https://www.usgenweb.org/about/standardrules.html>

Linda K. Lewis
National Coordinator 2025-2026

I will make a motion, by general consent, to appoint Norma Hass as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2026?

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

I second the motion

Rebecca Maloney
Special Projects Representative 2025-2027

2025/26-05 Motion to 18 September 2025

**Appoint AB Web
Manager Liaison**

Moved by Nancy Janyszeski, seconded by Rebecca Maloney, dated Sep. 18, 2025, and numbered as Motion 2025/26-05, the motion reads:

"I will make a motion, by general consent, to appoint Norma Hass as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2026."

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses. **The response period expires on Saturday, September 20, 2025, at 11:59 PM EDT.**

Linda K. Lewis
National Coordinator 2025-2026

No objection.

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

No objection

Rebecca Maloney
Special Projects Representative 2025-2027

No objection.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No objection.

Linda Ziemann
AB Representative at Large 2025-2027

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

No Objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

19 September 2025

No objections

John Schulte
Northwest/Plains Region
County Coordinator Representative 2025-2027

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

No objection.

Paula Perkins
Southeast/Mid-Atlantic Region
County Coordinator Representative 2025-2027

2025/26-05 Motion to Appoint AB Web Manager Liaison Results

20 September 2025

The motion passes with all members responding within the allotted period and having heard no objections. Thank you, Norma! We appreciate you volunteering!

Motion: "I will make a motion, by general consent, to appoint Norma Hass as the Advisory Board Liaison for the Web Manager for the current term ending 8/31/2026."

Members Responding No Objection:

David Gochenour, NWPL SC
Rebecca Maloney, SP
Nancy Janyszeski, NENC SC
Linda Ziemann, RAL
Doreen Harunaga-Ewing, SWSC CC
Linda Simpson, SWSC SC
MaryAlice Schwanke, SWSC CC
Kris Meyer, NWPL CC
Jeff Kemp, SEMA SC
Norma Hass, SEMA CC
Mary Ann Lubinsky, NENC CC
John Schulte, NWPL CC
Dale H. Cook, NENC CC
Paula Perkins, SEMA CC

Members Not Responding: (none)

Linda K. Lewis
National Coordinator 2025-2026

**ECSRC Report for
September** **26 September 2025**

The Election Committee Software Research Committee (ECSRC) monthly report is submitted below, for the record, by MaryAlice Schwanke, Chair.

----- Original Message -----

From: Mary Schwanke
To: Linda
Date: 09/25/2025 7:36 PM EDT
Subject: ECSRC Report for September

The ECSRC submits the following report,

- The committee has been reviewing & discussing options for elections.
- We will continue to look for other programs for all categories that may fit our needs.
- We may start to discuss options related to communications and email later this month.

MaryAlice Schwanke
ECSRC Chair

Linda K. Lewis
National Coordinator 2025-2026

Adjournment **01 October 2025**

The September 2025 meeting of the Advisory Board is now adjourned and the October 2025 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2024-2025

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.