

Advisory Board Minutes – October 2025

LINKS TO MINUTES

October 2025 Session

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2025 Sep Advisory Board Meeting Adjourned / 2025 Oct Advisory Board Meeting Convened

01 October 2025

The September 2025 meeting of the Advisory Board is now adjourned and the October 2025 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2025-2026

2025/26 Oct Order of Business

03 October 2025

Per Article IV. of the Special Rules, the Order of Business is as follows:

Minutes

Announcements

Reports

- Election Committee Quarterly Report
- Grievance Committee Quarterly Report
- EC Software Research Committee Report
- Donations and Renewals Update

Unfinished Business

New Business

Adjournment

IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business

will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis
National Coordinator 2025-2026

AB Conducted Elections

03 October 2025

For the record, the AB conducted the following state elections last quarter. I inadvertently left this off the Order of Business.

- Norma Hass (lead), Rebecca Maloney, and Kris Meyer conducted the MIGenWeb SC election and declared Wayne Summers as the winner.
- Norma Hass (lead), Kris Meyer, and Linda Ziemann conducted the COGenWeb SC election and declared Rebecca Maloney as the winner.

Linda K. Lewis
National Coordinator 2025-2026

2025 Oct Statement of Donation Funds & Renewals Update

03 October 2025

We received \$100 in donations this month from a very generous member - thank you so much! In addition, we received another donation to renew the USGenWeb website hosting for an additional year. The website hosting expiration date is now **4/15/2028**, and the current balance of donation funds is **\$250.58**.

| | |
|-------------------------|-----------|
| 2025 Sep Ending Balance | \$ 150.58 |
| Donations | \$251.09 |
| Renewal Expense | \$151.09 |
| 2025 Sep Ending Balance | \$ 250.58 |

Updates to the donation fund balance will be published when renewals are paid or new donations are received.

Thank you to all members who financially support our project, including those who fund state-level domain and web hosting.

Linda K. Lewis
National Coordinator 2025-2026

**2025/26 Sep
Advisory Board
Minutes**

12 October 2025

Please review the 2025/26 September Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/AB-2025-09.pdf>

If no corrections are heard, these Minutes will be accepted as of October 14, 2025, at 11:59 PM.

Linda K. Lewis
National Coordinator 2025-2026

**EC Report for 3rd
Quarter**

25 October 2025

The quarterly EC report is submitted below, for the record, by Pat Asher, EC Chair.

----- Original Message -----

From: Pat Asher
To: "Linda K. Lewis"
Date: 10/22/2025 3:41 PM EDT
Subject: EC Report for 3rd Quarter

To: Advisory Board
Date: 22 Oct 2025
Subject: EC Report for 3Q ending 30 Sep 2025

Total Members: 785
New Members: 2
Left the Project: 32
Deaths Reported: 3
- Patricia Sabin, SCGW
- George Thomas Apfel, NYGW
- Jacquelyn Bonds, ARGW

The EC conducted the USGenWeb Project's National Election during the month of July and a run-off election for SEMA CC Rep from 11 Aug 2025 through 20 Aug 2025. The following candidates were elected:

National Coordinator: Linda K. Lewis, 1yr term
Rep at Large: Linda Ziemann, 2yr term
NENC CC Rep: Dale H. Cook, 2 yr term
NWPL CC Rep: John Schulte, 2 yr term
NWPL SC Rep: David Gochenour, 2 yr term
SEMA CC Rep: Paula Perkins, 2 yr term
SWSC CC Rep: Doreen Harunaga-Ewing, 2 yr term

Special Proj Rep: Rebecca Maloney, 2 yr term

Complete details of the 2025 election can be found at <https://www.usgenweb.org/usgwelections/results.html>

The AB passed Motion 2024/25-11 in July, eliminating the requirement that members register themselves to vote. Since the EC software was designed with voter registration as an option, it was necessary for the EC to manually register all unregistered voters. This was accomplished during August. During that process, 3 duplicate member registrations were found and removed. It also should be noted that registering to vote updates the member ID number assigned when a member first joins the Project. Going forward, previously unregistered voters who try to login to Oversight using their original ID number will need to be reminded that while their Oversight password remains the same, they will need to use their updated ID number when logging in to Oversight.

Respectfully submitted,
Pat Asher, EC Chair

Linda K. Lewis
National Coordinator 2025-2026

**Asset Renewals and
Statement of
Donation Funds**

25 October 2025

The HOSTEK annual invoice of \$113.64 was received and paid on Oct 25, 2025. This is a ~\$20 increase over last year's invoice. HOSTEK is renewed annually and used to host the EC Oversight, Voting Booth (annual elections), project-wide emailer, and supporting database.

The remaining balance of donation funds is \$136.94. The next Project asset expenses are expected in November 2026.

| | |
|-------------------------|-----------|
| 2025 Sep Ending Balance | \$ 250.58 |
| HOSTEK Renewal Expense | \$113.64 |
| 2025 Oct Ending Balance | \$ 136.94 |

Below is a summary of the Project asset expiration dates.

Renewals

| Item | Type | Company | Date Paid | Cost | Term | Paid Amt | Expires |
|-------------------|-----------------|----------|------------|--------|------|----------|------------|
| USGenWeb.com | Domain Name | GoDaddy | 5/6/2025 | 21.99 | 3 y | 65.97 | 7/9/2028 |
| USGenWeb.org | Domain Name | GoDaddy | 5/6/2025 | 22.99 | 3 y | 68.97 | 9/17/2028 |
| USGenWeb.net | Domain Name | GoDaddy | 5/6/2025 | 24.99 | 3 y | 74.97 | 9/27/2028 |
| USGWElections.org | Domain Name | GoDaddy | 5/6/2025 | 22.99 | 1 y | 22.99 | 11/20/2026 |
| USGWElections.org | Website Hosting | HOSTEK | 10/25/2025 | 113.64 | 1 y | 113.64 | 12/1/2026 |
| National Website | Website Hosting | Bluehost | 9/10/2025 | 151.09 | 1 y | 151.09 | 4/14/2028 |
| 3936386 | Service Mark | USPTO | 3/29/2021 | 525.00 | 10 y | 525.00 | 3/31/2031 |
| 3968468 | Service Mark | USPTO | 5/29/2021 | 525.00 | 10 y | 525.00 | 6/2/2031 |

Linda K. Lewis
National Coordinator 2025-2026

**Fwd: ECSRC Report 28 October 2025
for October**

The ECSRC monthly report is submitted below, for the record, by
MaryAlice Schwanke, Committee Chair.

----- Forwarded message -----

From: **Mary Schwanke**
Date: Sun, Oct 26, 2025 at 3:22 PM
Subject: ECSRC Report for October
To: ECSRC , Linda

The ECSRC submits the following report,

- The committee Chair was busy with obligations not related to the project, resulting in a slow month for the committee.
- We continually look for other programs that may fit our needs.
- Randy discovered that 'Election Runner' (a paid service) provides an option called 'election linking', we will need to look into this more and note what the costs may be with this option.
- We opened it up to discuss options related to communications/email.

MaryAlice Schwanke
ECSRC Chair

Linda K. Lewis
National Coordinator 2025-2026

**USGW Grievance
Committee-3rd
Quarter Report**

28 October 2025

The Grievance Committee quarterly report is submitted below, for the record, by Karen De Groote, GC Chair.

----- Original Message -----

From: Karen De Groote
To: Linda Lewis
Date: 10/25/2025 11:41 PM EDT
Subject: USGW Grievance Committee-3rd Quarter Report

Greetings Linda,

The grievance committee has received no grievances in the 3rd quarter of 2025. I can officially report that there has been no grievance activity.

Thanks much,
Karen De Groot
USGenWeb Grievance Committee Chair

Linda K. Lewis
National Coordinator 2025-2026

Adjournment

01 November 2025

The October 2025 meeting of the Advisory Board is now adjourned and the November 2025 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2025-2026

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.