

Advisory Board Minutes – December 2025

**LINKS TO
MINUTES**
December 2025
Session

[2025 Dec Advisory Board Meeting Convened](#)
[025/26 Dec Order of Business](#)
[ECSRC Report for November](#)
[Announcement: Call for Election Committee Volunteers](#)
[2025/26 Nov Advisory Board Minutes](#)
[Fwd: ECSRC December Report](#)
[Election Committee Appointment](#)
[Motion](#)
[2025/26-06 Motion to Appoint EC Committee Members](#)
[2025/26-06 Motion to Appoint EC Committee Members Results](#)
[Adjournment](#)

**2025 Dec Advisory
Board Meeting
Convened**

01 December 2025

The December 2025 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2025-2026

**025/26 Dec Order of
Business**

01 December 2025

Per Article IV. of the Special Rules, the Order of Business is as follows:

Minutes

Announcements

- Call for EC Volunteers

Reports

- Nov EC Software Research Committee Report
- Dec EC Software Research Committee Report

Unfinished Business

New Business

Adjournment

IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business.

Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis
National Coordinator 2025-2026

**ECSRC Report for
November**

01 December 2025

The November EC Software Research Committee report is submitted below, for the record, by MaryAlice Schwanke, Chair.

----- Original Message -----

From: Mary Schwanke <greatu...@gmail.com>
To: Linda <webm...@cottonhills.com>, ECSRC <usgenweb-...@googlegroups.com>Date: 11/26/2025 10:51 PM EST
Subject: ECSRC Report for November

The ECSRC submits the following report,

- Member Management
 - There are items on hold until the NC determines whether they can be installed on her server for further testing.
 - MaryAlice set up a free account on Airtable, further testing is needed to determine its limitations and if it will work for us.
- Elections
 - Election Runner (a paid service) - We need to look into the election linking feature and set up a test election, discuss this option further, and determine what it would cost us for our annual election.
- Communications/E-mail
 - No discussion has happened on this topic, we will continue to work on this.

We continue to look for options for all categories, there have been some new options added to our list. The committee will be taking a holiday break from December 19th to January 2nd, the December report will be sent on/about December 19th.

MaryAlice Schwanke
ECSRC Chair

Linda K. Lewis
National Coordinator 2025-2026

Thanks Mary Alice

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

Announcement: Call for Election Committee Volunteers

04 December 2025

***** PLEASE FORWARD TO ALL PROJECT LISTS *****

The Election Committee is again looking for volunteers who want to help the USGenWeb Project with its elections, both the annual national election and local/state elections, which we conduct upon request and as time and resources permit. We need team players who are willing to work to maintain an up-to-date and accurate list of all members and to provide our members with information about elections and candidates. While the EC works in the background most of the time, we perform an essential service for this Project we all care about. We need your help.

The duties of EC Members are outlined in the EC Manual, specifically:
<https://www.usgenweb.org/usgwelections/ec-manual/002-dailyops.html>
<https://www.usgenweb.org/usgwelections/ec-manual/004-elections.html>
<https://www.usgenweb.org/usgwelections/ec-manual/005-specialElectns.html>

If this is something you are willing and able to do, please send an email of introduction outlining your experience with the USGenWeb Project to Pat Asher – pjr...@att.net - by December 15, 2025.

Pat Asher, Election Committee Chair

Linda K. Lewis
National Coordinator 2025-2026

2025/26 Nov Advisory Board Minutes

15 December 2025

Please review the 2025/26 November Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/AB-2025-11.pdf>

If no corrections are heard, these Minutes will be accepted as of December 17, 2025, at 11:59 PM.

Linda K. Lewis
National Coordinator 2025-2026

**Fwd: ECSRC
December Report**

16 December 2025

The EC Software Research Committee's monthly report is submitted below, for the record, by MaryAlice Schwanke, Chair.

----- Original Message -----

From: Mary Schwanke <greatu...@gmail.com>

To: Linda <webm...@cottonhills.com>

Date: 12/16/2025 1:58 PM EST

Subject: ECSRC December Report

The ECSRC submits the following report,

Little work or discussion has taken place this month. The committee will be taking a holiday break starting today, through January 2nd, returning January 3rd refreshed and ready to get back to work.

Happy Holidays Everyone!

MaryAlice Schwanke
ECSRC Chair

Linda K. Lewis
National Coordinator 2025-2026

**Election Committee
Appointment**

20 December 2025

Pat Asher, EC Chair, submitted the slate below to fill expired and vacant seats on the Election Committee.

May I hear a motion, by general consent, to appoint the following members to the EC positions?

1. George Kidder, NENC, for a 2-year term ending Dec 31, 2027
2. Tricia Aanderud, NWPL, for a 2-year term ending Dec 31, 2027
3. Bob Jenkins, SWSC, for a 2-year term ending Dec 31, 2027
4. Michael Kay, Dataset Manager, for a 2-year term ending Dec 31, 2027

----- Original Message -----

From: Election Committee <pjr...@att.net>

To: "Linda K. Lewis" <webm...@cottonhills.com>

Cc: Tricia Aanderud <no.fl...@gmail.com>, Bob Jenkins

<bjenki...@gmail.com>, George Kidder <kidderg...@gmail.com>, Michael Kay <micha...@outlook.com>

Date: 12/19/2025 2:39 PM EST

Subject: Election Committee Appointments

The EC respectfully submits the following slate of new and returning EC Members for your approval/disapproval, per Election Committee Procedures Section II.A.2.: "From the list of volunteers, the EC shall select new or replacement members for the EC. This list of volunteers shall then be submitted to the Advisory Board for approval and confirmation. The Advisory Board shall not be allowed to "pick and choose" any individual committee member, but must approve or disapprove the slate as a whole. Should the Advisory Board disapprove the slate of members in its entirety, the process shall be repeated."

1. NENC - 2 year term

Connecticut, Indiana, Maine, Massachusetts, New Hampshire, New York, Wisconsin.

Term ending Dec 31, 2027

George Kidder - kidderg...@gmail.com

Qualifying positions: SC NHGenWeb, Returning EC Rep for NENC

2. NWPL - 2 year term

Alaska, Colorado, Idaho, Iowa, Minnesota, Montana, Nebraska, North Dakota, Oregon, South Dakota, Washington, Wyoming

Term ending Dec 31, 2027

Tricia Aanderud - no.fl...@gmail.com

Qualifying positions: ASC FLGenWeb, SC KYGenWeb

3. SWSC - 2 year term

Arizona, Arkansas, California, Hawaii, Kansas, Louisiana, Missouri, Nevada,

New Mexico, Oklahoma, Texas, Utah

Bob Jenkins - bjenki...@gmail.com

Qualifying positions: SC CAGenweb, ASC MOGenweb, SPAR SA, Returning EC Rep for SWSC

4. Dataset Manager

Michael Kay - micha...@outlook.com

Qualifying positions: CC NCGenweb, USGW Webmaster. Returning EC DM

Should the AB approve of the submitted slate, the EC requests immediate seating of all new EC members. The Election Committee appreciates the Advisory Board's consideration on this matter at its earliest convenience, and will be happy to answer any questions.

Respectfully submitted,
Pat Asher, Chair
USGW Election Committee

Linda K. Lewis
National Coordinator 2025-2026

Motion

20 December 2025

I motion by general consent, to appoint the following members to the EC positions?

1. George Kidder, NENC, for a 2-year term ending Dec 31, 2027
2. Tricia Aanderud, NWPL, for a 2-year term ending Dec 31, 2027
3. Bob Jenkins, SWSC, for a 2-year term ending Dec 31, 2027
4. Michael Kay, Dataset Manager, for a 2-year term ending Dec 31, 2027

Rebecca Maloney
Special Projects Representative 2025-2027

I second the motion.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

2025/26-06 Motion to Appoint EC

Committee Members

22 December 2025

Moved by Rebecca Maloney, seconded by Norma Hass, dated Dec. 22, 2025, and numbered as Motion 2024/25-06, the motion reads:

"I motion by general consent, to appoint the following members to the EC positions

1. George Kidder, NENC, for a 2-year term ending Dec 31, 2027
2. Tricia Aanderud, NWPL, for a 2-year term ending Dec 31, 2027
3. Bob Jenkins, SWSC, for a 2-year term ending Dec 31, 2027
4. Michael Kay, Dataset Manager, for a 2-year term ending Dec 31, 2027"

Please state any objections, or respond with "No Objection". The motion will pass if no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses.

The response period expires Monday, Dec. 24, 2025, at 11:59 p.m. EDT.

Linda K. Lewis
National Coordinator 2025-2026

No Objection.

Linda Ziemann
AB Representative at Large 2025-2027

No objections

Rebecca Maloney
Special Projects Representative 2025-2027

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2025-2027

No objection

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2025-2027

No objection.

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No objection

Linda Ziemann
AB Representative at Large 2025-2027

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2025-2027

No Objection

Paula Perkins
Southeast/Mid-Atlantic Region
County Coordinator Representative 2025-2027

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

no objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

2025/26-06 Motion to Appoint EC

Committee Members Results

25 December 2025

The motion passes with 13 members responding within the allotted period and having heard no objections. EC Committee members George Kidder, Tricia Aanderud, Bob Jenkins, and Michael Kay are now seated. Thank you so much for volunteering!

Motion: "I motion by general consent, to appoint the following members to the EC positions

1. George Kidder, NENC, for a 2-year term ending Dec 31, 2027
2. Tricia Aanderud, NWPL, for a 2-year term ending Dec 31, 2027
3. Bob Jenkins, SWSC, for a 2-year term ending Dec 31, 2027
4. Michael Kay, Dataset Manager, for a 2-year term ending Dec 31, 2027."

Members Responding No Objection:
Linda Ziemann, RAL

Rebecca Maloney, SP
Nancy Janyszeski, NENC SC
Dale H. Cook, NENC CC
David Gochenour, NWPL SC
Norma Hass, SEMA CC
Kris Meyer, NWPL CC
Mary Ann Lubinsky, NENC CC
Linda Simpson, SWSC SC
Doreen Harunaga-Ewing, SWSC CC
Paula Perkins, SEMA CC
MaryAlice Schwanke, SWSC CC
Jeff Kemp, SEMA SC

Members Not Responding:
John Schulte, NWPL CC

Linda K. Lewis
National Coordinator 2025-2026

Adjournment

25 December 2025

The December meeting of the Advisory Board is now adjourned. Happy Holidays to all USGenWeb Members!.

Linda K. Lewis
National Coordinator 2024-2025



Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.